

**ITB Number 170801  
Lubbock County  
Court Residential Treatment Center  
“CRTC” Renovations  
3501 N. Holly Avenue  
Lubbock, Texas**

**1.1 OWNER:**

Lubbock County  
Commissioners Court  
Lubbock, Texas

**1.2 PROJECT:**

Court Residential Treatment Center Renovations – Phase II  
3501 N. Holly Avenue  
Lubbock, TX 79401

**1.3 ARCHITECT:**

O’Jay Barbee  
Chapman Harvey Architects, Inc.  
612 Broadway  
Lubbock, TX 79401  
(806) 749-1153

**MEP ENGINEER:**

David Laughlin  
Agnew Associates, Inc.  
3223 S. Loop 289, Suite 320  
Lubbock, TX 79423  
(806) 799-0753

**1.4 DESCRIPTION:**

Lubbock County Commissioners Court will receive sealed bids for the renovations to the Court Residential Treatment Center located at 3501 N. Holly Avenue, Lubbock, Texas. Scope of work will include interior demolition and renovation of existing building. New spaces will include offices, classrooms, toilets, kitchen, dining area, and other related support spaces. All renovations are to include electrical, plumbing, mechanical, fire protection, and other work necessary for a complete renovation of the areas as designed.

**1.5 BASIS OF BIDS:**

Bids shall be made on a stipulated sum basis, using the enclosed Bid Form. Segregated bids will not be accepted.

**1.6 SUBMISSION:**

Submit bids in a sealed envelope as follows:

**A. Address to:**

Lubbock County Interim Director of Purchasing  
P.O. Box 10536  
Lubbock, Texas 79408-3536  
Lubbock County Bid No. 170801

**B. Location:**

Lubbock County Office Building  
916 Main St., Suite 503

Lubbock, Texas 79401

C. Public Opening:

Purchasing Department

916 Main St., Suite 503

Lubbock, Texas 79401

**Tuesday, October 03, 2017**

**2:00 p.m.**

1.7 BIDDING DOCUMENTS:

A. Bidding Documents may be examined and will be available from the office of the Architect beginning Monday, August 21, 2017 at 8:00 am.

B. Bidding Documents may also be purchased from:

1. The Reproduction Company  
2102 Avenue Q.  
Lubbock, Texas 79405  
Phone (806) 763-7770
  
2. Chapman Harvey Architects, Inc.  
612 Broadway  
Lubbock, Texas 79401  
Phone (806) 749-1153 Fax (806) 749-1866

C. Bidders may secure returnable copies of the bid documents as follows:

1. Deposit of \$300.00 per set, deposits shall be on a company check or a cashier's check made payable to Chapman Harvey Architects, Inc. Deposit is refundable as stipulated in the Instructions to Bidders.
2. Bid Documents purchased from the Reproduction Company are a non-refundable purchase.
3. It is the responsibility of the bidder to confirm a complete set of bid documents, drawings, specifications and addenda have been acquired.

D. Electronic files of the bid documents are available on Chapman Harvey Architect's website as a matter of convenience to the plan holders. No warranties are implied or stated as to the suitability of the electronic file(s) for the user's purpose. In case of any conflicts with the sealed paper copies, the sealed paper copies shall govern. Ownership of the electronic file(s) remains with CHA.

E. The intent of the construction documents, including those in electronic format, is to include all items necessary for the proper execution and completion of the work by

the contractor. By use of these electronic files, the contractor and subcontractors are to fully comply with the contract documents, including checking, verifying, and coordinating all work with that of the other trades for the project. Refer to Article 1 of the General Conditions in the project book for additional information.

- F. The link to Chapman Harvey Architect's website is:  
<http://www.chapmanharvey.com/>. At the main screen select the "Project Status" link located at the top of the page. This opens the project's status list, scroll down to locate the "Lubbock County – CRTC" project. Select the "Drawings" and/or "Specifications" link directly adjacent to the project name; this opens the page to the "drawings" and "specifications" for the Lubbock County CRTC Renovations bid documents.  
If you should need assistance, call Chapman Harvey Architect's, (806) 749-1153.

#### 1.8 PRE-BID CONFERENCE:

- A. A pre-bid conference will be held on Tuesday, August 29, 2017, beginning at 2:00 pm at the CRTC Training Room, 3501 N. Holly Avenue, Lubbock, TX 79401 (Southern Most Building – See CS1)
- B. A “walk through” around the project site will follow the pre-bid conference. After this scheduled “walk through”, tours of the project site may be scheduled through the architect's office by calling Chapman Harvey Architects, Inc., (806) 749-1153. A scheduled appointment to tour the facility is necessary.
- C. Attendance of the pre-bid conference by prospective bidders is not mandatory, but is highly encouraged.

#### 1.9 BID SECURITY:

- A. Bid security in the sum of 5% of the Total bid amount and in the form of a cashier's check, certified check or Surety Proposal Bond, shall accompany each Bid in accordance with the Instructions to Bidders. Bid security is to be addressed to Lubbock County.