

Invitation to Bid No. 170901
Moving Truck Rental-Annual Pricing
OPR: Elections



Lubbock County
Purchasing Department
916 Main Street, Suite 503
P.O. Box 10536
Lubbock, Texas 79408
(806)775-1014

September 5, 2017

Whom It May Concern,

Lubbock County Commissioners' Court will receive sealed bids on the following indicated merchandise until 2:00 P.M., Tuesday, September 19, 2017 in the Purchasing Office, 916 Main, Suite 503, Lubbock, Texas 79401 (PO Box 10536, Lubbock, TX 79408), at which time bids will be publicly opened and read aloud.

Bids will be evaluated and awarded in Commissioners' Court, *Monday, September 25, 2017*. However, bids must be firm for a 30 day period from bid opening date in case the Court desires additional evaluation time.

With uncertainty of mail delivery, the County cannot be responsible for bids which are not received before bid opening hour.

Inasmuch as comparison sheets are sent to all bidders and posted to the County web site, bid quotations will not be communicated by telephone. Interested bidders are encouraged to attend the bid opening should they desire quotations.

The County reserves the right to accept or reject any or all bids submitted, and shall be the sole judge in this matter.

Lubbock County is exempt from all city, state and federal sales tax. Your signed and otherwise correctly completed sealed bid (one copy only) should meet the following specifications or the Commissioners' Court may, at its option, refuse to consider the bid.

It is to be understood that upon the award of this bid / request for proposal the successful bidder(s) is/are responsible in complying with the Prompt Payment Act, effective July 1, 1986 (Government Code CHS. 2251.001 - 2251.043).

Vendors are required to have and maintain, at no cost to Lubbock County, insurance of the types and amounts as required by law and/or the bid specifications.

In those instances where manufacturer and/or model numbers of equipment/materials are referenced as "equal in quality" it is not the County's intent to rule out other manufacturers, nor will the named manufacturer receive preferential treatment. Lubbock County is the sole judge in determining the suitability of items bid.

Should vendors have deviations from bid specifications all deviations must be listed on a self-scribed attachment. This attachment must also be signed by an authorized company representative and be attached to the vendor's original bid.

Lubbock County, Texas is subject to the Texas Public Information Act, Chapter 552, Texas Government Code. Proposals submitted to Lubbock County, Texas in response to this RFP are subject to release by the County as public information. If the Proposer believes that the proposal, or parts of it are confidential, as proprietary information, (s)he must specify that either all or part is excepted, and provide specific and detailed justification for its claim of confidentiality. Vague and general claims to confidentiality are not acceptable. All proposals or parts of the proposals which are not marked as confidential will be considered public information after a contract has been awarded. The successful proposal may be considered public information even though parts are marked confidential.

Lubbock County, Texas assumes no responsibility for asserting legal arguments on behalf of Proposers. Proposers are advised to consult with their legal counsel concerning disclosure issues resulting from this proposal process and to take precautions to safeguard trade secrets and other proprietary information.

Company Name: _____

By (Print): _____ Title: _____

Signature: _____

Address: _____ Mailing: _____ ZIP: _____

Telephone: _____ Fax: _____ Date: _____

Email: _____

ITB 170901
Annual Pricing, 10/1/17 – 9/30/18
Minimum Specifications

Lubbock County Elections desires to rent moving trucks for the purpose of moving election equipment during both early voting and Election Day. Interested vendors should submit a per day pricing for the use of a 26 feet SAD Medium Van, with a working hydraulic lift gate, automatic transmission, 13ft in height and a maximum payload of 9,199 lbs. Normally eight trucks are required per election, but the County reserves the right to rent any number of trucks for the stated bid price.

This bid will be a multiple award with actual purchases based on the bid price and availability. All prices must be firm October 1, 2017 through September 30, 2018.

Price per truck per day: \$_____

Price per truck per week: \$_____