

WOLFFORTH COMMUNITY CENTER RENTAL AGREEMENT

Renter's Name: _____ DL#: _____

Renter's Address: _____ Phone #: _____

City: _____ State: _____ Zip Code: _____

Rental Date: _____ Occasion/Event: _____

Renter's Email Address: _____

This is an agreement between Lubbock County and Renter.

I, the Renter have read the accompanying Lubbock County Clubhouse Building Use Policy and agree to comply with it. Lubbock County does hereby rent to the Renter the facilities in Lubbock County, Texas, for use on the date shown above. The Renter shall pay Lubbock County, at the time this Rental Agreement is signed, the following fee(s): **Two week cancellation notice required.**

RENTAL FEE: \$100/day	<input type="checkbox"/> Cash <input type="checkbox"/> Check #	DEPOSIT FEE: \$200/event	<input type="checkbox"/> Cash <input type="checkbox"/> Check #
Due:	Within 5 days from time of approved reservation	Due:	5 days prior to event or it will be released to public
DATE PAID:		DATE PAID:	
RECEIPT NUMBER:		RECEIPT NUMBER:	

PLEASE NOTE: A \$200.00 damage and cleanup deposit shall be required for each building rental. The deposit must be paid.

The retained deposit will be discarded upon notification from the Clubhouse manager that the cleaning procedures have been followed and there is no damage to the property, please allow 3-5 business days.

FAILURE TO CLEAN (TO SPECIFICATIONS) OR ANY DAMAGE TO THE BUILDING WILL RESULT IN THE FORFEIT OF THE \$200.00 DEPOSIT.

Renter shall be responsible for any damage to the premises during its use by the Renter. Renter agrees to pay for the repair of any such damage. Renter is responsible for abiding by all facility rules and regulations, a copy of which accompanies and is made as part of this agreement.

ACCEPTED: _____ DATE: _____
(Renter's Signature)

Building Policy and Cleaning Instructions received: _____(initials)