

# Texas Dispute Resolution System™

Domestic Relations Office

Texas Rural Mediation Services™



Dispute Resolution Training Institute™

Office of Dispute Resolution

## MEMO

April 9, 2020

Effective immediately, the Office of Dispute Resolution for Lubbock County is taking the following measures in response to the coronavirus:

1. **All mediations scheduled with the Lubbock County Office of Dispute Resolution now through May 1, 2020, are cancelled.**
2. We realize circumstances may present a need for the parties to conduct mediation prior to the resumption of live/in-person mediation. ODR has availability to conduct mediation by videoconference. By mutual agreement, the parties may reschedule their mediation to be conducted by videoconference. Once the parties have agreed to videoconferencing, contact our office at least seven days prior to the desired mediation date (the more notice, the better).
3. ODR will use the Zoom.us platform to conduct the videoconference mediation. Parties will not need a subscription to use the platform; however, attorneys/parties will need microphone and video functionality through either a mobile device or computer. Please provide the email addresses of all participants in the mediation (parties, attorneys, etc.) if the parties will not be at the attorney's office.
4. The mediator currently assigned to your mediation may change due to the availability of mediators. The mediator for the teleconference will be located in our office for the mediation.
5. Mediations which are not conducted electronically will be rescheduled, depending on many factors, most of which we do not currently know or control.

It is our goal to assist you in resolving your case, while protecting the health and safety of all parties, mediators, staff, and the general public. If there are any questions regarding a certain case that is being mediated through our office, please email [odr@lubbockcounty.gov](mailto:odr@lubbockcounty.gov).